School Food Service Training

TOPIC:	**Direct Certification and Performing the Direct Match Using eScholar**
DATE:	**Tuesday, August 21, 2018**
TARGET AUDIENCE:	**Staff Reponsible for Determining Eligibility Statuses and Completing the eScholar Direct Match**
LOCATION:	**LSU Pennington Biomedical Research Center** **Pennington Conference Center – Room 326** **6400 Perkins Road** **Baton Rouge, LA 70808**

8:00 – 8:30 a.m.	Registration
8:30 – 9:00 a.m.	Eligibility Manual • Direct Certification: SNAP
9:00 – 10:15 a.m.	eScholar Direct Match • Public and Nonpublic SFAs - Enrollment • Performing the Direct Match • Resolving Near Matches
10:15 – 10:30 a.m.	**BREAK**
10:30 – 11:30 a.m.	eScholar Direct Match • Downloading Match Files • Uploading Files into SFS Software
11:30 a.m. – 12:00 p.m.	Identified Student Data • Direct Certification Students • Homeless, Migrant, Runaway Students • Head Start/Even Start Students • Foster Students

Resources:

- Eligibility Manual for School Meals (Dated June 29, 2017): https://bit.ly/2J8p8Ux

- Direct Certification Resources: cnp.doe.louisiana.gov > Memos/Resources/Course Registration > School Food Service > Resources page 3

  o Direct Match User Guide

- LDOE DNS Mailing Lists: https://bit.ly/2MKP1bq

  o Sign up for the Data Management – SNAP Update mailing list to receive emails when SNAP files are available

*Agenda is subject to change